

Council of Scientific & Industrial Research
CONDITIONS FOR QUOTATION

No.400/(233)/17-18/CW/SE/TTRS

Dated: 06.03.2018

Sealed quotations are invited for the work of: "Refurbishing the existing wooden sofa set and providing new curtain for windows at Lounge, dining and reception areas" in Guest house, at TTRS Tirusulam, Chennai-43 from the reputed Contractors who have carried out similar work amounting to the estimated cost and above as mentioned below.

- 1) Estimated Cost is ₹263031/- (Rupees Two Lakhs Sixty Three Thousand and Thirty One only)
- 2) Time for carrying out the work will be 1(One) **Month** and the date of commencement shall be reckoned from the tenth day of issue of award letter.
- 3) The Earnest Money deposit amounting to ₹ 5261 /- (Rupees Five Thousand Two hundred and Sixty one only) by way of Demand Draft /Banker 's Cheque of a schedule bank and drawn in favour of the "CSIR- SERC, Chennai-113", should accompany the tender. Tenders received without earnest money will be invalid.
- 4) The Employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
- 5) Canvassing in connection with the tenders is prohibited and the tender submitted by the contractor who resort to canvassing are liable for rejection.
- 6) The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between Controller of Administration and Junior Engineer, (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

Note: a person shall be deemed to be a relative of another if, and only if,

(a) they are members of a Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner: Father / Mother (including stepmother), Son (including step son), Son's Wife, Daughter (including Step Daughter), Father, Son's Son, Son's Son's Wife, Son's, Son's Daughter's Husband, Daughter's husband, Daughter's Son's wife, Daughter's daughter, Daughter's daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.

- 7) The rates shall be inclusive of GST, Labour Welfare Cesses and all other taxes like service tax etc.,
- 8) Labour Welfare Cess at 1% of bill value will be recovered from the bills and submitted to authorities by the department.
- 9) Quotation submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work; validity beyond 90 days from the date of opening shall be by mutual consent.
- 10) The tenderer shall quote rates both in Figures and Words. He shall also workout the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him the following procedure shall be followed.
 - i. When there is difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the tenderer shall be taken as correct.
 - ii. When the amount of an item is not worked out by the tenderer or it does not correspond with rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
 - iii. When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.

- 11) The Tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
- 12) The civil contractors those who are quoting for the composite work for both Electrical and Civil works has to submit the required Electrical Licence, Credentials of sub-contractor who may be engaged for carrying out Electrical part, failing which his quotation will not be considered.
- 13) Contractor who may be willing to take-up the work as a Sub-contractor for Electrical works. The contractor who have not quoted for Electrical work as Minor Component will not be consider for participating in tender process.
- 14) **Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the employer in any circumstances.**
- 15) **Earnest money will be forfeited if the contractor fails to commence the work as per letter of award.**
- 16) Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate, the same should be brought separately in the covering letter and submitted along with the tender.
- 17) Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Conditions of Contract.
 - a) DEFECTS LIABILITY PERIOD: Twelve months from the date of completion as certified by the Employer.
 - b) MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE:

Sl.no	Description	Amount (₹)
1.	----- Nil -----	-----

Intermediate certificate for lesser amount can be admitted for payment at the discretion of the Engineer-in-Charge.

- c) SECURITY DEPOSIT: A sum @ 5% of the gross amount of the bill shall be deducted from each running bill of the contractor, till the sum along with the sum already deposited as earnest money amounts to security deposit @ 5% tendered value of the work. This is In addition to the Performance Guarantee that the contractor shall be required to deposit an amount equal to 5% of the tendered and accepted value of the work (without limit) as in the form of BC/DD/ Bank Guarantee or Fixed Deposit Receipt of a Scheduled bank, within the prescribed period of ten days for commencement of the work as per award letter issued to him.
- d) COMPENSATION: Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the Employer (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement, for every week that the work remains un-commenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.

The civil contractors those who are quoting for the composite work for both Electrical and Civil works has to submit the required Electrical Licence, Credentials of Electrical Contractor who may be willing to take-up the work as a Sub-contractor for Electrical works. The contractor who have not quoted for Electrical work as Minor Component will not be consider for participating in tender process.