



**सीएसआईआर-संरचनात्मक अभियांत्रिकी अनुसंधान केन्द्र**  
**CSIR-STRUCTURAL ENGINEERING RESEARCH CENTRE**  
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद् Council of Scientific and Industrial Research)  
सीएसआईआर रोड CSIR Road, तरमणी Taramani, चेन्नै Chennai 600 113

सं.No.A1(614)88-Rct.

दि.Dated: 3rd April, 2025

**अधिसूचना NOTIFICATION**

**विषयSub:** Recruitment to the posts of Junior Secretariat Assistant (General) [Post Code: JSA-AD], Junior Secretariat Assistant (F&A) [Post Code: JSA-FA] and Junior Secretariat Assistant (S&P) [Post Code: JSA-SP] against CSIR-SERC Advt. No. SE-1/2021 -Date, Time and Venue for Competitive Written Examination (CWE) - Reg.

In continuation to CSIR-SERC notification of even number dated 20.03.2025 containing list of Roll Numbers of candidates who qualified in the Computer Proficiency Test (CPT) to appear for Competitive Written Examination (CWE) to be held **on 09.04.2025 (Wednesday) in CSIR-Structural Engineering Research Centre, CSIR Road, Taramani, Chennai-600 113**, it is hereby informed that the time and duration of CWE is as follows:-

Paper	Duration of CWE		Total duration
	From	To	
Paper I (Mental Ability Test)	10.00 a.m.	11.30 a.m.	90 minutes
Paper II (General Awareness) & (English Language)	12.00 noon	01.00 p.m.	1 hour

**2. All the candidates who qualified in CPT are required to report at the examination Centre by 7.30 a.m. on 09.04.2025 for verification of their original certificates.**

**3. Admit Card:** Admit Card for CWE can be downloaded from CSIR-SERC website [www.serc.res.in](http://www.serc.res.in) for which the link will be enabled shortly. Qualified candidates of CPT are advised to download the Admit Card by filling their 'Date of birth' and 'Mobile Number' as provided in their application. If any candidate encounter any issues while downloading their Admit Card, request may be sent to [admoff@serc.res.in](mailto:admoff@serc.res.in) along with Roll Number & application number(s).

**4. Candidates appearing for CWE must bring with them the following:**

- i) Photo bearing identification like Aadhar card, PAN card etc in original.**
- ii) Admit Card (Printed) for CWE.**



iii) All originals of essential certificates of educational qualification (with all mark sheets, starting from 10<sup>th</sup> class onwards), valid caste certificate in the prescribed GOI format, disability certificate, divorce decree etc., if applicable and a set of photocopies of the same.

iv) Blue/black ball point pen.

5. No candidate will be allowed to enter the examination hall after the commencement of the examination.

6. Envelopes, cell phone, digital diary, calculator, smart watch, books, notes, ear buds bluetooth device etc., or any other electronic communication devices, are not allowed in the test hall.

7. Candidates found guilty of using unfair means of any nature shall be liable to be disqualified.

8. The travel and stay arrangements have to be taken care of by the candidates themselves. CSIR-SERC will not bear any expenditure in this regard.

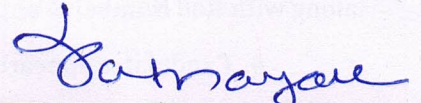
9. Admission to the CWE is provisional and if it is found at any point of time, even after selection, that the candidate does not fulfil any of the conditions of eligibility, his/her candidature will be summarily cancelled without any notice and no appeal against such cancellation will be entertained. The candidates are therefore, advised to check carefully and satisfy themselves that they fulfil all the conditions of eligibility for the post they have applied for. Mere appearing for CWE does not confer any right on them for substantive appointment in CSIR-SERC.

10. Silence must be observed in the Examination Hall.

11. Smoking/chewing tobacco in the Examination Hall is strictly prohibited.

12. Candidates must abide by further instructions, if any, which may be given to them by the Invigilator. If any candidate fails to do so or indulges in disorderly or improper conduct, he/she will render himself/herself liable to expulsion from the CWE or such other penalty as may deemed fit.

13. Any request for change in time & date of the CWE will not be entertained under any circumstances.



(लोकनाथ पटनायक Lokanath Patnayak)

प्रशासनिक अधिकारी Administrative Officer

03.04.25